



Portsmouth City Council Privacy Notice - Holiday Activity and Food Programme

HAF Fun Pompey (HAF)

Portsmouth City Council is a registered Data Controller (Registration Number Z5578313).

The Council tries to meet the highest standards when collecting and using personal information in accordance with data protection law.

The Council has partnered with Eequ as part of the DfE funded Holiday Activity and Food Programme (HAF) to deliver activities and healthy meals during the school holidays for children of families aged 5 to 16 years old eligible for benefited-related free school meals.

Eequ is the Data Controller for the information outlined in this privacy notice. Eequ is working as a partner on behalf of the council.

For more information about how Portsmouth City Council handle personal information, please see <https://www.portsmouth.gov.uk/ext/your-council/transparency/data-protection-privacy-notice>

For more information about how Eequ handle personal information, please see the Eequ Privacy Policy <https://help.eequ.org/en/articles/4710979-eequ-privacy-policy>

What information will Eequ ask for?

Eequ will collect information about children and families to provide the activities and to check eligibility for this service. This information will include:

- Full name of child
- DOB/age
- Eligibility for benefits (Free School Meals etc.)
- Home address
- School
- Gender
- Any health or other needs related to help keep children safe
- Ethnicity.

What will Eequ and the Council use this information for?

We will collect information (where applicable) to: -

- Determine the eligibility of children for the Holiday Activity Fund (HAF).
- Connect parents and providers to support children in high-risk groups so they have a high-quality activity with food over the school holidays.
- Share any medical or personal data (e.g., food allergies) to help keep children safe.
- Co-ordinate an effective response to HAF from the council and the wider community.
- Support the child and young person whilst in the care of a provider such as safeguarding concerns or other needs.
- To contact you with service updates relating to HAF as outlined in the Department for Education HAF guidance.

How long will we keep this information for?

Personal information collected for the HAF programme will be kept until the Termination of the Council's Agreement with Eequ.

What is the legal basis for us to process your data?

The legal basis for the council processing the data is in the exercise of the Council's official authority (Article 6.1(e) UK GDPR).

The legal basis for Eequ to process your persona data is (a) performance of a contract with you as their customer or (b) where it is necessary for Eequ's legitimate interests in order to run their services

(Article 6.1 (b) and (f) UK GDPR).

What are your legal rights?

Individuals have legal rights in respect of the personal information we collect. Please see the Council's privacy statement for further details at this link <https://www.portsmouth.gov.uk/ext/your-council/transparency/data-protection-privacy-notice>

You can contact the County Council's Data Protection Officer at data.protection@portsmouthcc.gov.uk

If you have a concern about the way we are collecting or using personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office, <https://ico.org.uk/make-a-complaint/> .